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# TOWN OF OSYKA

P.O. BOX 23  
215 LIBERTY STREET, EAST  
OSYKA, MS 39657  
601-542-5041

January 24, 2019

State of Mississippi  
Office of the State Auditor  
P O Box 956  
Jackson, MS 39205

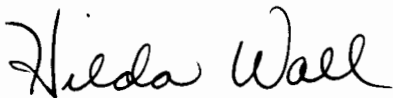
ATTN: Technical Assistance Division

Dear Sir:

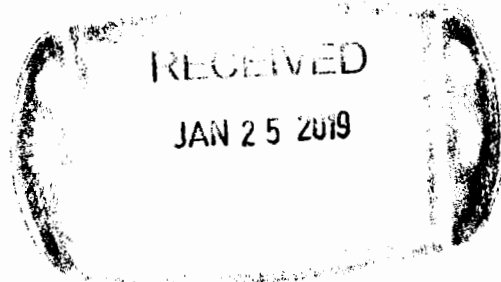
Enclosed are two copies of the annual audit for the Town of Osyka for fiscal year ending September 30, 2018.

If you have any questions, please feel free to contact me.

Sincerely,



Hilda C. Wall  
Town Clerk



**TOWN OF OSYKA, MISSISSIPPI**  
**FINANCIAL STATEMENTS**  
**SEPTEMBER 30, 2017 & 2018**

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**TOWN OF OSYKA, MISSISSIPPI**  
**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING**  
**AGREED-UPON PROCEDURES**  
**YEAR ENDED SEPTEMBER 30, 2017 & 2018**

*VERBALEE B. WATTS*  
*CERTIFIED PUBLIC ACCOUNTANT*

TOWN OF OSYKA, MISSISSIPPI

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**VERBALEE B. WATTS**  
*CERTIFIED PUBLIC ACCOUNTANT*  
 602 W. Congress St.  
 P. O. Box 226 Telephone 833-8683  
 Brookhaven, Mississippi 39601

Member of Mississippi Society  
 Of Certified Public Accountants

November 27, 2018

Member of American Institute  
 Of Certified Public Accountants

**INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING  
 AGREED-UPON PROCEDURES**

The Mayor and Board of Alderpersons  
 Town of Osyka  
 Osyka, Mississippi 39657

I have performed the procedures enumerated below, which were agreed to by the Office of the State Auditor, to the accounting records of Town of Osyka, Mississippi, solely to assist the Office of the State Auditor evaluate the Town of Osyka, Mississippi's compliance with certain laws and regulations as of September 30, 2018, and for the year then ended. This agreed-upon-procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Office of the State Auditor, State of Mississippi. Consequently, I make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

My procedures and findings are as follows:

1. I reconciled cash on deposit with the following bank to balances in the respective general ledger accounts and obtained confirmation of the related balances from the bank:

Bank	Fund	Balance Per General Ledger
First Bank	General Fund	\$ 60,462
First Bank	General Fund – Fire Protection	118
First Bank	General Fund – Police Fines & Assessments	1,238
	Total General Fund	\$ 61,818
First Bank	Water & Sewer Fund	\$ 6,247
First Bank	Water & Sewer Fund	18,897
	Total Water & Sewer Fund	\$ 25,144
First Bank	Clearing Fund	\$ 2,140
First Bank	Total Clearing Fund	\$ 2,140

2. I physically examined securities held for investment. Securities held in trust were confirmed directly with respective trustees. All investment transactions during the year were examined for compliance with investments authorized by Section 21-33-323, Miss. Code Ann. (1972).

Bank	Fund	Balance Per General Ledger
First Bank	General Fund – CD #83258	\$ 950
First Bank	Water & Sewer – CD #78210	2,007
First Bank	Water & Sewer – CD #87435	1,951
First Bank	Water & Sewer – CD #87437	4,882
First Bank	Water & Sewer – CD #88946	6,313
Total Certificates of Deposit		\$ 16,103

3. I performed the following procedures with respect to taxes on real and personal property (including motor vehicles) levied during the fiscal year:
- a. Examined uncollected taxes for proper handling, including tax sales;
  - b. Traced distribution of taxes collected to proper funds; and
  - c. Analyzed increase in taxes for most recent period for compliance with increase limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

The distribution of taxes to funds was found to be in accordance with prescribed tax levies, and uncollected taxes were determined to be properly handled.

Ad valorem tax collections were found to be within the limitations of Sections 27-39-320 to 27-39-323, Miss. Code Ann. (1972).

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4. I obtained a statement of payments made by the Department of Finance and Administration to the municipality. Payments indicated were traced to deposits in the respective bank accounts and recorded in the general ledger without exception. Payments traced were as follows:

Payment Purpose	Receiving Fund	Amount
Fire Protection Allocation	General Fund	\$ 2,512
Gasoline Tax	General Fund	1,320
Homestead Exemption Reimb.	General Fund	8,886
Sales Tax Allocation	General Fund	64,861
General Municipal Aid	General Fund	219
Grand Gulf Settlement	General Fund	4,063
	Total General Fund	\$ 81,861

5. I selected a sample of purchases made by the municipality during the fiscal year. Each sample item was evaluated for compliance with purchasing requirements set forth in Title 31, Chapter 7, Miss. Code Ann. (1972), as applicable.

I found the municipality's purchasing procedures to be in agreement with the requirements of the above mentioned sections.

6. I selected a sample of collections of fines and forfeitures to verify that the municipal court clerk had settled daily with the municipal clerk. I also selected a sample of state-imposed court assessments collected to determine that the municipal clerk had settled monthly with the Department of Finance and Administration.

I found the municipality to not be in agreement with the requirements of the abovementioned sections.

7. I have read the Municipal Compliance Questionnaire completed by the Municipality. The completed survey indicated one instance of noncompliance with state requirements, which is noted in item 6.



I was not engaged to, and did not, conduct an examination, the objective of which would be the expression of an opinion on management's compliance with laws and regulations. Accordingly, I do not express such an opinion. Had I performed additional procedures, other matters might have come to my attention that would have been reported to you.

This report is intended solely for the use of Town of Osyka and the Office of the State Auditor, State of Mississippi and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is not intended to be and should not be used by anyone other than those specified parties.

VERBALEE B. WATTS & ASSOCIATES



Verbaelee B. Watts

Certified Public Accountant

November 27, 2018

**ACCOUNTANT'S COMPILATION REPORT**

**VERBALEE B. WATTS**  
*CERTIFIED PUBLIC ACCOUNTANT*

*602 W. Congress St.  
P. O. Box 226 Telephone 833-8683  
Brookhaven, Mississippi 39601*

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Of Certified Public Accountants*

November 27, 2018

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**ACCOUNTANT'S COMPILATION REPORT**

Mayor and Board of Aldermen  
Town of Osyka, Mississippi 39657

We have compiled the accompanying Combined Statement of Cash Receipts and Cash Disbursements, of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Town of Osyka, Mississippi, as of and for the year ended September 30, 2018, as listed in the table of contents. We have not audited or reviewed the accompanying financial statements and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the Cash Receipts and Cash Disbursements basis of accounting.


The management of the Town of Osyka, Mississippi is responsible for the preparation and fair presentation of the financial statements in accordance with the cash basis of accounting and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

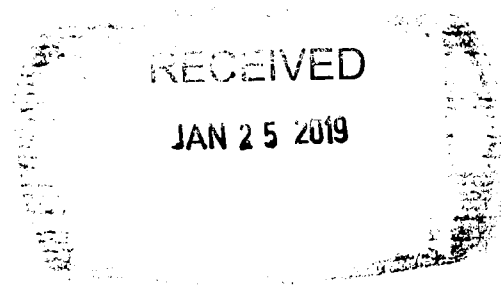
Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

As described in Note 1 to the financial statements, the Town of Osyka, Mississippi, prepares its financial statements on the cash receipts and disbursements basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles in the United States of America.

Management also has not presented the management's discussion and analysis and other required supplemental information that Governmental Accounting Standards Boards has determined is required to supplement, although not required to be a part of the basic financial statements.

VERBALEE B. WATTS & ASSOCIATES

  
Verbalee B. Watts  
Certified Public Accountant

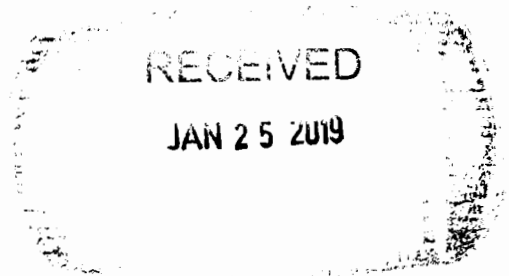


**FINANCIAL STATEMENTS**

**TOWN OF OSYKA, MISSISSIPPI**  
 COMBINED STATEMENT OF  
 CASH RECEIPTS AND CASH DISBURSEMENTS - ALL FUNDS  
 FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017 & 2018

	Governmental --- Activities ---	Business-Type --- Activities ---	--- Memorandum Only --- Totals	
	General Fund	Water Fund	2018	2017
<b>REVENUE RECEIPTS</b>				
General Property	\$ 95,319		\$ 95,319	\$ 96,369
Licenses and Permits	528		528	628
Franchise & In-Lieu Tax	13,877		13,877	10,338
<b>Intergovernmental Revenues:</b>				
General Municipal Aid (From State)	219		219	219
<b>State Shared Revenues:</b>				
Grand Gulf	4,063		4,063	4,371
Sales Tax	64,861		64,861	61,825
Homestead Exemption Reimbursement	8,886		8,886	8,680
Fire Protection Allocation	2,512		2,512	2,464
Gasoline Tax	1,320		1,320	1,320
Rail Car Taxes	2,113		2,113	
<b>Charges for Services:</b>				
Water/Sewer Utility		157,090	157,090	160,650
Garbage	29,270	-	29,270	29,392
Fines and Forfeitures	9,825		9,825	21,373
<b>TOTAL REVENUE RECEIPTS</b>	<b>\$ 232,793</b>	<b>\$ 157,090</b>	<b>\$ 389,883</b>	<b>\$ 397,629</b>
<b>OTHER RECEIPTS</b>				
Grant Income			-	321,902
Rent	4,800		4,800	4,400
Interest	137	2,236	2,373	278
Meter Deposits	-	-	-	1,300
Miscellaneous	3,155	33	3,188	464
Transfer In	12,400	-	12,400	-
<b>TOTAL OTHER RECEIPTS</b>	<b>\$ 20,492</b>	<b>\$ 2,269</b>	<b>\$ 22,761</b>	<b>\$ 328,344</b>
<b>TOTAL RECEIPTS</b>	<b>253,285</b>	<b>159,359</b>	<b>412,644</b>	<b>725,973</b>
<b>CASH BALANCE - BEGINNING OF YEAR</b>	<b>75,144</b>	<b>41,496</b>	<b>116,640</b>	<b>113,560</b>
<b>TOTAL AMOUNT TO ACCOUNT FOR</b>	<b>\$ 328,429</b>	<b>\$ 200,855</b>	<b>\$ 529,284</b>	<b>\$ 839,533</b>

The accompanying notes are an integral part of these financial statements.



**TOWN OF OSYKA, MISSISSIPPI**  
**COMBINED STATEMENT OF**  
**CASH RECEIPTS AND CASH DISBURSEMENTS - ALL FUNDS**  
**FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017 & 2018**

	<u>Governmental</u> <u>--- Activities ---</u>	<u>Business-Type</u> <u>--- Activities ---</u>	<u>--- Memorandum Only ---</u> <u>Totals</u>	
	<u>General</u> <u>Fund</u>	<u>Water</u> <u>Fund</u>	<u>2018</u>	<u>2017</u>
<b><u>CASH DISBURSEMENTS</u></b>				
Salaries	\$ 107,645	\$ 68,257	\$ 175,902	\$ 168,027
Retirement	16,911	10,751	27,662	26,458
Payroll Taxes	8,772	5,568	14,340	13,785
Repairs	3,321	21,227	24,548	11,026
Supplies	16,676	4,681	21,357	21,723
Other Services and Repairs	9,275	26,242	35,517	36,718
Insurance	11,266	7,216	18,482	14,761
Garbage WMI	29,858	-	29,858	29,357
Legal and Professional	2,212	2,213	4,425	8,841
Capitol Outlay	14,000	-	14,000	-
Utilities & Telephone	10,250	11,588	21,838	18,570
Repairs - Street and Lights	27,521	5,093	32,614	29,870
Library Expense	7,200	-	7,200	7,200
Interest on Notes	-	-	-	241
Note Payable FHA	-	-	-	1,481
Note Payable Bancorp	-	-	-	10,217
Travel Expense	755	1,927	2,682	2,716
2017/2018 Grant Expense	-	-	-	321,902
<b><u>TOTAL DISBURSEMENTS</u></b>	<b>\$ 265,662</b>	<b>\$ 164,763</b>	<b>\$ 430,425</b>	<b>\$ 722,893</b>
<b><u>CASH BALANCE-END OF YEAR</u></b>	<b>62,767</b>	<b>36,092</b>	<b>98,859</b>	<b>116,640</b>
<b><u>TOTAL AMOUNT</u></b>				
<b><u>ACCOUNTED FOR</u></b>	<b>\$ 328,429</b>	<b>\$ 200,855</b>	<b>\$ 529,284</b>	<b>\$ 839,533</b>

The accompanying notes are an integral part of these financial statements.

**TOWN OF OSYKA, MISSISSIPPI**  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2018

(1) **Summary of Significant Accounting Policies**

The Town of Osyka operates under a Mayor/Alderman form of government subject to the legal budgetary and audit requirements of the Mississippi State Department of Audit for municipalities with a population of 3,000 or less.

A. Reporting Entity

The Cash Receipts and Cash Disbursements of the Town consist of all the funds of the Town.

B. Fund accounting

The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity.

C. Basis of Accounting

The financials are prepared on a cash receipts and cash disbursements basis, as prescribed by the Office of the State Auditor. Consequently, certain revenues are recognized when received rather than when earned and certain expenses are recognized when paid rather than when the obligation is incurred.

(2) **Report Classification**

Receipts and disbursements were classified according to requirements for small towns in the State of Mississippi as prescribed by the State Department of Audit.

(3) **Collateral for deposits**

The collateral for public entities' deposits in financial institutions is now held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5 Miss. Code Ann (1972). Under this program, the entity's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution should be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

(4) **Encumbrance Accounting**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to serve that portion of the applicable appropriation, is not used by the Town of Osyka.

(5) **Compensated Absences**

The Town of Osyka, Mississippi does not compensate employees for unused vacation or sick leave.

**TOWN OF OSYKA, MISSISSIPPI**  
NOTES TO FINANCIAL STATEMENTS  
SEPTEMBER 30, 2018

(6) **Tax Revenue**

Property taxes on real property, personal property, mobile homes and automobiles are collected by Pike County and remitted to Osyka monthly. The Department of Finance and Administration directly deposits the funds due the municipality each month as required.

(7) **Defined Benefit Pension Plan**

Plan Description

The Town of Osyka, Mississippi contributes to the Public Employees' Retirement System of Mississippi (PERS), a cost sharing multiple-employer defined benefit pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State law and may be amended only by the State of Mississippi Legislature. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That information may be obtained by writing to Public Employee's Retirement System, PERS Building, 429 Mississippi Street, Jackson, MS 39201-1005 or by calling (601)359-3589 or 1-800-444-PERS.

Funding Policy

PERS members are required to contribute 9% of their annual covered salary and the Town of Osyka is required to contribute at an actuarial determined rate. In 2018, the employer contribution rate remained at 15.75% of covered salaries.

The contribution of PERS members is established and may be amended only by the State of Mississippi Legislature. The Town of Osyka, Mississippi contributions to PERS for the year ended September 30, 2018 was \$27,662.00 which equaled the required contributions for the year.

(8) **Commitments and Contingencies**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town of Osyka carries commercial insurance.

Grant monies received and disbursed by the Town of Osyka, Mississippi are for specific purposes and are subject to audit and review by the grantor agencies. Such audits may result in requests for reimbursement due to disallowed expenditures. Based upon prior experience, the Town does not believe that such disallowances, if any, would have a material effect on the financial position of the Town.

(9) **Subsequent Events**

There were no subsequent events that would affect these financial statements.





**SUPPLEMENTAL INFORMATION**

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**TOWN OF OSYKA, MISSISSIPPI**  
**SCHEDULE OF INVESTMENTS – ALL FUNDS**  
**SEPTEMBER 30, 2018**

**GENERAL FUND:**

Certificate of Deposit  
*General Revenue*

Certificate # 83258, due 2/10/2019, bearing 0.85% interest	\$ 950
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<b><u>TOTAL GENERAL FUND</u></b>	\$ 950
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**ENTERPRISE FUND:**

Certificate of Deposit  
*Water and Sewer Fund*

Certificate # 78210, matures 8/18/2019, bearing 1.05% interest	2,007
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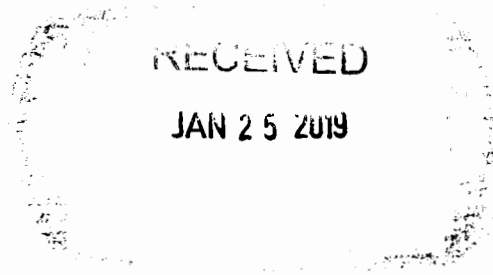
Certificate # 88946, due 11/8/2019, bearing 0.75% interest	6,313
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Certificate # 87435, matures 2/24/2019, bearing 0.4% interest	1,951
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Certificate # 87437, due 3/5/2019, bearing 0.40% interest	4,882
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<b><u>TOTAL ENTERPRISE FUND</u></b>	15,153
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<b><u>TOTAL INVESTMENTS - ALL FUNDS</u></b>	\$ 16,103
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The accompanying notes are an integral part of these financial statements.

**Town of Osyka, Mississippi**  
 Schedule of Surety Bonds for Town Officials  
 September 30, 2018

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Bond</u>
Allen Applewhite	Mayor	MS Municipal	50,000
Tommy Kizer	Aldersperson	MS Municipal	10,000
Carey Christian	Aldersperson	MS Municipal	10,000
Roddie Varnado, Jr	Aldersperson	MS Municipal	10,000
James K. Morris, Jr	Aldersperson	MS Municipal	10,000
Betty R. Mullins	Aldersperson	MS Municipal	10,000
Robert Mullins	Police Chief	Travelers	50,000
Felder Smith, Sr	Patrolman	Travelers	25,000
Pamela Simmons	Deputy City Clerk	Travelers	50,000
Hilda Wall	City Clerk	Travelers	50,000

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**STATE AUDITOR COMPLIANCE**

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JAN 25 2019

**VERBALEE B. WATTS**  
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**REPORT ON COMPLIANCE WITH STATE  
LAWS AND REGULATIONS**


To the Mayor and Board of Aldermen  
Town of Osyka, Mississippi

We have compiled the accompanying Statement of Cash Receipts and Cash Disbursements – Governmental and Business-type Activities, Schedule of Investments, and Schedule of Surety Bonds for the year ended September 30, 2018, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles.

We have performed procedures to test compliance with certain state laws and regulations as described in the Municipal Compliance Questionnaire that is prescribed by the office of the State Auditor. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the town's compliance with these requirements. Accordingly, we do not express such an opinion.

This report is intended for the information and use of management and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

VERBALEE B. WATTS & ASSOCIATES

  
Verbalee B. Watts  
Certified Public Accountant

