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# **FINANCIAL STATEMENTS**

# City of Nettleton, Mississippi

For the Year Ended September 30, 2016

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#### **INDEPENDENT AUDITORS' REPORT**

Honorable Mayor and Board of Aldermen City of Nettleton, Mississippi

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nettleton, Mississippi as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Nettleton, Mississippi, as of September 30, 2016, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 12, the schedule of the City's proportionate share of the net pension liability on page 42, and the schedule of the City's contributions on page 43 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Nettleton, Mississippi's basic financial statements. The introductory section, the combining and individual nonmajor fund financial statements, and other supplemental information are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and other supplemental information are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and other supplemental information are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 30, 2017, on our consideration of the City of Nettleton, Mississippi's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Nettleton, Mississippi's internal control over financial reporting and compliance.

FRANKS, FRANKS, JARRELL & WILEMON, P.A.

Franks, Franks, Jarrell + Willemon, P.A.

Tupelo, Mississippi January 30, 2017



#### Required Supplemental Information for the Year Ended September 30, 2016

This section of the City of Nettleton's Financial Report presents our discussion and analysis of the City's financial performance during the fiscal year ending September 30, 2016. Please read it in conjunction with the City of Nettleton financial statements, which follow this section.

#### **FINANCIAL HIGHLIGHTS**

- The City's net position increased by \$622,502 as a result of this year's operations. While net
  position of our business-type activities increased by \$735,356, or 17.2%, net position of our
  governmental activities decreased by \$112,854, or 2.6%.
- The assets and deferred outflows of the City exceeded its liabilities at the close of the most recent fiscal year by \$4,900,050. This compares to the previous year when assets exceeded liabilities by \$4,277,548.
- As of the close of the current fiscal year, the City of Nettleton governmental funds reported combined ending fund balances of \$426,387, an increase of \$106,653 in comparison to the prior year. Approximately 86% of the combined fund balances, \$365,326, is considered unassigned and is available for spending at the City of Nettleton discretion.
- The City of Nettleton's total debt is \$1,290,178. No new debt was issued during the year and \$137,910 in debt was repaid during the year.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report consists of four parts—management's discussion and analysis (this section), the basic financial statements, required supplementary information, and an optional section that presents combining statements for non-major governmental funds. The basic financial statements include two kinds of statements that present different views of the City of Nettleton.

- The first two statements are government-wide financial statements that provide both longterm and short-term information about the City of Nettleton's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the City of Nettleton's operations in more detail than the government-wide statements.

The Governmental Funds statements tell how general government services such as public safety were financed in the short term as well as what remains for future spending. The City of Nettleton has two Governmental Fund types: General Fund and Special Revenue Fund.

Proprietary fund statements offer short- and long-term financial information about the activities the government operates in a similar manner as businesses, and include the Water & Sewer Fund, and Solid Waste Funds.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. In addition to these required elements, we have included a section with combining statements that provide details about our non-major governmental funds, each of which are added together and presented in single columns in the basic financial statements.

Figure A-1 summarizes the major features of the City of Nettleton's financial statements, including the portion of the City of Nettleton they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

Figure A-1

Major Features of the City of Nettleton's Government-wide and Fund Financial Statements

		Fund State	ments
	Government-wide Statements	Governmental Funds	Proprietary Funds
Scope	Entire City Government (except fiduciary funds) and the City's component units.	The activities of the City that are not proprietary or fiduciary, such as police, fire, and parks and recreation	Activities the City operates similar to private businesses: Water & Sewer, and Solid Waste.
Required financial statements	Statement of net position; statement of activities	Balance sheet; statement of revenues, expenditures, and changes in fund balances	Statement of net position; statement of revenues, expenses, and changes in net position, statement of cash flows
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of Asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets included	All assets and liabilities, both financial and capital, and short-term and long-term
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during year, regardless of when cash is received or paid

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

#### **Government-wide Statements**

The government-wide statements report information about the City of Nettleton as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the government's assets, liabilities, and deferred inflows / outflows of resources, with the difference reported as net position. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City of Nettleton's net position and how they have changed. Net position—the difference between the City of Nettleton's assets, liabilities, and deferred inflows / outflows—is one way to measure the City of Nettleton's financial health.

- Over time, increases or decreases in the City of Nettleton's net position is an indicator of whether its financial health is improving or deteriorating, respectively.
- To assess the overall health of the City of Nettleton, the reader should consider additional non-financial factors such as changes in the City of Nettleton's property tax base.
- Governmental activities Most of the City of Nettleton's basic services are included here, such as the police, fire, public works, and parks and recreation departments, and general administration. Property taxes, sales and use taxes, and state and federal grants finance most of these activities.
- Business-type activities The City of Nettleton charges fees to customers to help it cover the costs of certain services it provides. The City of Nettleton's solid waste collection and water and sewer systems are included here.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the City of Nettleton's most significant funds—not the City as a whole. The "fund" level is where the basic unit of financial organization and operation within the City of Nettleton exists. Funds are accounting tools that are used to keep track of specific sources of funding and spending for particular purposes. They are the basic budgetary and accounting entities.

- Some funds are required by State law and by bond covenants.
- The Board of Alderman establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

The City of Nettleton has two kinds of funds:

- Governmental funds-Most of the City of Nettleton's basic services are included in governmental funds, which focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed shortterm view that help determine whether there are more or fewer financial resources that can be spent in the near future to finance the City of Nettleton's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statement, or on the subsequent page, that explains the relationship (or differences) between them. The measurement focus of governmental funds is upon determination of financial position and changes in financial position (sources, uses, and balance of financial resources) rather than upon net income determination. These funds are maintained on a modified accrual basis of accounting (explained further in the notes to the financial statements under "Summary of Significant Accounting Policies"). The basic financial statements for governmental funds are the Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balance. The City of Nettleton utilizes two types of governmental funds: General Fund and Special Revenue Fund.
- Proprietary funds—Services for which the City of Nettleton charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long- and short-term financial information. The City has only one type of proprietary funds—enterprise funds. The City of Nettleton's enterprise funds are the same as its business-type activities yet provide more detail and additional information, such as cash flows. The measurement focus of proprietary funds is upon determination of net income, financial position and change in financial position. These funds are maintained on the accrual basis of accounting. The Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows are all required statements.

### **Government-wide Financial Analysis**

Net position may serve over time as a useful indicator of a government's financial situation. The City of Nettleton's assets and deferred outflows exceeded liabilities by \$4,900,050 at the close of the most recent fiscal year. This is a \$622,502 increase over last year's net position of \$4,277,548. Tables A-1 and A-2 provide a summary of the City's net position at September 30, 2016 and 2015.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

A large portion, 100% and 100%, of the City's net position reflects its investment in capital assets such as land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding for the years ended September 30, 2016 and 2015. The City uses these capital assets to provide services to citizens; however, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Table A-1

City of Nettleton's Net Position

	Govern Activ		Busine: Activ		Total P Govern	•	
	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	<u>2016</u>	<u>2015</u>	
Current & Other Assets Capital Assets Total Assets	\$ 658,416 2,607,048 3,265,464	\$ 551,560 2,740,872 3,292,432	\$ 548,538 3,699,537 4,248,075	\$ 647,033 3,122,676 3,769,709	\$ 1,206,954 6,306,585 7,513,539	\$ 1,198,593 5,863,548 7,062,141	
Total Deferred Outflows	160,972	161,710	76,621	80,559	237,593	242,269	
Noncurrent Liabilities Other Liabilities Total Liabilities	1,154,520 66,083 1,220,603	1,070,325 71,029 1,141,354	1,385,133 207,143 1,592,276	1,465,163 390,001 1,855,164	2,539,653 273,226 2,812,879	2,535,488 461,030 2,996,518	
Total Deferred Outflows	28,851	22,952	9,352	7,392	38,203	30,344	
Net Position: Net Investment in	0.450.000				- 0.40 40 <del>-</del>		
Capital Assets Restricted Unrestricted (Deficit)	2,458,383 3,364 (284,765)	2,569,977 3,322 (283,463)	2,558,024 0 165,044	1,865,483 0 122,229	5,016,407 3,364 (119,721)	4,435,460 3,322 (161,234)	
Total Net Position	\$ 2,176,982	\$ 2,289,836	\$ 2,723,068	\$ 1,987,712	\$ 4,900,050	\$ 4,277,548	

An additional portion of the City's net position represents resources that are subject to external restrictions on how they may be used. The \$165,044 of the unrestricted net position in the business-type activities provides excess funds to meet the government's ongoing obligations to citizens and creditors.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

The unrestricted net position of our business-type activities is \$165,044 of the total unrestricted net position. These resources cannot be used to add to the net position surplus in governmental activities. The City of Nettleton generally can only use these net assets to finance the continuing operations of the business type activities.

**Changes in net assets.** Approximately 10.92% of the City of Nettleton's revenue comes from property taxes, with 27.71% of all revenue coming from some type of tax. (See Table A-2.) This compares to 13.87% and 34.06% for the fiscal year ended September 30, 2015. Another 33.01% comes from fees charged for services, and 34.50% is from operating and capital grants and contributions and the remainder is from investment earnings and miscellaneous.

Table A-2 and the narrative that follows consider the operations of governmental and business-type activities separately.

Table A-2

		ne City of Nettonmental	Busine	osition ess-Type ivities	Total Primary Government			
	<u>2016</u>	2015	2016	<u>2015</u>	<u>2016</u>	<u>2015</u>		
Revenues								
Program Revenues:								
Charges for Services	\$ 109,632	\$ 136,875	\$ 699,289	\$ 604,661	\$ 808,921	\$ 741,536		
Operating Grants & Contributions	14,776	18,991	0	0	14,776	18,991		
Capital Grants & Contributions	95,430	121,336	735,406	234,541	830,836	355,877		
General Revenues:								
Property Taxes	267,530	254,814	0	0	267,530	254,814		
Other Taxes	411,514	370,649	0	0	411,514	370,649		
Grants and Contributions	993	993	0	0	993	993		
Investment Income	58	57	0	0	58	57		
Other	91,273	93,643	24,827	0	116,100	93,643		
Total Revenues	991,206	997,358	1,459,522	839,202	2,450,728	1,836,560		
Expenses								
General Government	346,182	316,025	0	0	346,182	316,025		
Public Safety	566,310	531,691	Ō	0	566,310	531,691		
Public Works	207,101	203,431	0	0	207,101	203,431		
Culture & Recreation	40,904	37,902	0	0	40,904	37,902		
Debt Service	3,563	3,948	0	0	3,563	3,948		
Water & Sewer	0	0	562,233	566,547	562,233	566,547		
Solid Waste Management	0	0	101,933	83,117	101,933	83,117		
Total Expenses	1,164,060	1,092,997	664,166	649,664	1,828,226	1,742,661		
Excess of Revenue Over Expenses	(172,854)	(95,639)	795,356	189,538	622,502	93,899		
Transfers	60,000	60,000	(60,000)	(60,000)	0	0		
Increase (Decrease) in Net Position	(112,854)	(35,639)	735,356	129,538	622,502	93,899		
Net Position-Beginning,			<u> </u>	• •	<u> </u>	<del> </del>		
as previously stated	2,289,836	3,007,020	1,987,712	2,077,667	4,277,548	5,084,687		
Prior Period Adjustment	0	(681,545)	0	(219,493)	0	(901,038)		
Net Position-Beginning, as restated	2,289,836	2,325,475	1,987,712	1,858,174	4,277,548	4,183,649		
Net Position-Ending	\$ 2,176,982	\$ 2,289,836	\$ 2,723,068	\$ 1,987,712	\$ 4,900,050	\$ 4,277,548		

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

#### **Governmental Activities**

Governmental activities decreased the City's net position by \$112,854.

The cost of all governmental activities this year was \$1,164,060. However, the amount taxpayers paid for these activities through city taxes (property taxes) was only \$267,530.

The largest funding sources for the City's governmental activities, as a percent of total revenues, are property taxes (27%), other taxes (42%), and operating and capital grants and contributions (11%).

The largest expense category for the City's governmental activities is public safety (49%).

#### **Business-type Activities**

Business-type activities increased the City's net position by \$735,356.

Charges for services are the major revenue categories for the enterprise funds. Total business-type revenues are comprised of \$570,501 or water and sewer and \$128,788 for solid waste management.

#### Financial Analysis of the Government's Funds

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds**—The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the City's net resources available for spending at the end of the fiscal year.

**General Fund**—The general fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the general fund was \$365,326, which comprised 86% of the total fund balance. As a measure of the general fund's liquidity, it may be useful to compare the fund balance, restricted, assigned, and unassigned, to total fund expenditures. Total fund balance represents 49% of total fund expenditures. The fund balance of the City's general fund increased by \$106,611 during the current fiscal year.

**Special Revenue Fund**—The special revenue fund is used to account for the programs and projects primarily funded by grants from the federal and state governments. At the end of the current fiscal year, the fund balance was \$3,364, which will be used for future expenditures.

**Capital Projects Fund**—The capital projects fund accounts for the construction and reconstruction of general public improvements, excluding projects related to business-type activities, which are accounted for elsewhere. For 2016, the City did not have any capital project funds.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS (continued)**

**Proprietary Funds**—The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. The net position of the proprietary funds at the end of the current fiscal year totaled \$2,723,068. Changes in net assets, which totaled \$735,356, were as follows: the water and sewer fund increased by \$732,501 and the solid waste management fund increased by \$2,855.

#### **Budgetary Highlights**

The City's annual budget, which is prepared on an operating basis, includes estimated revenues and annual appropriations for the proprietary funds as well as the governmental funds.

Comparing the FY 2016 original budget General Fund amount of \$955,281 to the final budget amount of \$918,269 shows a net decrease of \$37,012. Differences between the original budget and the final budget were mainly related to a decrease in amounts being budgeted for supplies and capital expenditures related to public works.

The City's tax millage for the 2016 fiscal year remained unchanged at 34.00 mills.

#### **CAPITAL ASSET AND DEBT ADMINISTRATION**

**Capital Assets**—In accordance with GASB 34, the City has recorded depreciation expense associated with all of its capital assets. The City's investment in capital assets for its governmental and business-type activities as of September 30, 2016 and 2015, amounted to \$6,306,585 and \$5,863,548, net of accumulated depreciation of \$4,841,442 and \$4,479,452. This investment in capital assets includes land, buildings, improvements other than buildings, and machinery & equipment.

Table A-3
City of Nettleton's Capital Assets

	Governmental Activities				Busines Activ	_	•	Total Primary Government				
	2016		201	5		2016		2015		2016		2015
Land	\$ 121	,030	\$ 121	,030	\$	29,360	\$	29,360	\$	150,390	\$	150,390
Infrastructure	1,574	601	1,574	1,601		0		0		1,574,601		1,574,601
Plant, Buildings,												
Improvements	1,484	940	1,484	1,940		5,960,368		4,536,466		7,445,308		6,021,406
Machinery & Equipment	1,425	040	1,355	5,419		552,688		552,688		1,977,728		1,908,107
Construction in Progress		0		0		0		688,496		0		688,496
Accumulated Depreciation	(1,998,	563)	(1,795	,118)	(	2,842,879)	(2	2,684,334)	(4	4,841,442)	(	4,479,452)
Total	\$ 2,607	048	\$ 2,740	),872	\$	3,699,537	\$	3,122,676	\$	6,306,585	\$	5,863,548

#### **CAPITAL ASSET AND DEBT ADMINISTRATION (continued)**

This year, major capital asset additions included:

SRF sewer line

**Long-term Debt**—At year-end, the city had \$1,229,712 in bonds and notes outstanding. More detailed information about the City of Nettleton's long-term liabilities is presented in the notes to the financial statements.

Table A-4
City of Nettleton's Outstanding Debt

	Governmental Activities				Business-Type Activities					Total Primary Government			
		2016		2015		2016 2015				2016		2015	
General Obligation Bonds	\$	48,950	\$	55,550	\$	396,050	\$	449,450	\$	445,000	\$	505,000	
CAP Loans		99,715		115,345		60,909		68,406		160,624		183,751	
USDA Sewer Loans		0		0		196,485		200,817		196,485		200,817	
SRF Sewer Loan		0		0		427,603		453,955		427,603		453,955	
Capital Lease Obligation		0		0		60,466		84,565		60,466		84,565	
Total	\$	148,665	\$	170,895	\$	1,141,513	\$	1,257,193	\$	1,290,178	\$	1,428,088	

#### **ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES**

The City considered current year operational expenses and estimated increases based on economic factors and expected grant related capital projects when establishing the fiscal year 2017 budget. The total budgeted appropriations for the City operations are \$2,975,031.

# CONTACTING THE CITY OF NETTLETON FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City of Nettleton finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the City of Nettleton's Finance Department, P.O. Box 1301 Nettleton, MS 38858.



# CITY OF NETTLETON, MISSISSIPPI STATEMENT OF NET POSITION September 30, 2016

			Prin	nary Governm	ent	
	Governmental I Activities		E	Business-Type Activities	Total	
		Activities		Activities		Total
ASSETS:						
Cash on Deposit	\$	406,045	\$	489,298	\$	895,343
Money Market, CDs		1,323				1,323
Due from Other Governments		25,541				25,541
Accounts Receivable, net of allowance				52,175		52,175
Court Fines Receivable, net of allowance		133,574				133,574
Property Taxes Receivable		64,218				64,218
Other Receivables		25,565				25,565
Due from Other Funds		2,150		7,065		9,215
Capital Assets (Note 3):						
Land and Construction in Progress		121,030		29,360		150,390
Other Capital Assets, net of depreciation		2,486,018		3,670,177		6,156,195
TOTAL ASSETS		3,265,464		4,248,075	-	7,513,539
DEFERRED OUTFLOWS OF REVENUES:						
Deferred Amount of Refunding				24,441		24,441
Deferred Amounts Related to Pensions		160,972		52,180		213,152
TOTAL DEFERRED OUTFLOWS OF RESOURCES	\$	160,972	\$	76,621	\$	237,593

# CITY OF NETTLETON, MISSISSIPPI STATEMENT OF NET POSITION September 30, 2016

			nary Governme	ent	
	Governmental	E	Business-Type		
	Activities		Activities		Total
LIABILITIES:					
Accounts Payable and Accrued Expenses	\$ 27,172	\$	25,320	\$	52,492
Due to Other Funds	7,065		2,150		9,215
Customer Deposits			79,474		79,474
Accrued Compensated Absences	9,242		10,441		19,683
Long-Term Liabilities:					
Capital Leases - Due Within One Year			24,623		24,623
Capital Leases - Due in More Than One Year			35,843		35,843
Debt - Due Within One Year	22,604		65,135		87,739
Debt - Due in More Than One Year	126,061		1,015,912		1,141,973
Net Pension Liability	1,028,459	_	333,378	_	1,361,837
TOTAL LIABILITIES	1,220,603	_	1,592,276	_	2,812,879
DEFERRED INFLOWS OF REVENUES:					
Deferred Amounts Related to Pensions	28,851	_	9,352	_	38,203
TOTAL DEFERRED INFLOWS OF RESOURCES	28,851	-	9,352		38,203
NET POSITION:					
Net Investment in Capital Assets Restricted for:	2,458,383		2,558,024		5,016,407
Special Revenue Projects	3,364				3,364
Unrestricted (Deficit)	(284,765)		165,044		(119,721)
	(=3 :,: 20)	-		-	
TOTAL NET POSITION	\$ 2,176,982	\$_	2,723,068	\$_	4,900,050

#### CITY OF NETTLETON, MISSISSIPPI STATEMENT OF ACTIVITIES For the Year Ended September 30, 2016

Net (Expense) Revenue and Changes in Net Position **PROGRAM REVENUES** PRIMARY GOVERNMENT Operating Capital Charge for Grants and Grants and Governmental **Business-Type FUNCTIONS/ PROGRAMS** Expenses Services Contributions Contributions Total Activities Activities Total PRIMARY GOVERNMENT Governmental Activities: General Government 346.182 \$ 23.712 \$ 1.600 \$ 750 \$ 26,062 \$ (320.120) \$ \$ (320, 120)Public Safety 566.310 85.920 12,776 74,592 173,288 (393,022)(393,022)Public Works 207,101 0 (207.101)(207,101)Culture and Recreation 40.904 400 20.088 20.488 (20.416)(20,416)**Debt Service** 3,563 (3,563)(3,563)TOTAL GOVERNMENTAL ACTIVITIES 109,632 219,838 1,164,060 14,776 95,430 (944, 222)0 (944,222)Business-Type Activities: Water and Sewer 562.233 570.501 735,406 1,305,907 743,674 743,674 Solid Waste Management 101,933 128,788 128,788 26,855 26,855 TOTAL BUSINESS-TYPE ACTIVITIES 664,166 699,289 0 735,406 0 1,434,695 770,529 770,529 1.828,226 \$ (944,222) \$ **TOTAL PRIMARY GOVERNMENT** 808.921 \$ 14,776 830.836 \$ 1.654.533 \$ 770,529 (173,693)**GENERAL REVENUES:** Taxes: Property Taxes, Levied for General Purposes 267.530 \$ \$ 267,530 Sales Taxes 362,236 362,236 County Pro Rata Taxes 22,074 22.074 Licenses and Permits 56.606 56.606 In Lieu Taxes 21,352 21,352 Gasoline Taxes & Other Taxes 5.852 5.852 Homestead Reimbursement 14.380 14,380 Grants and Contributions not Restricted to Specific Programs 993 993 Investment Earnings 58 58 Miscellaneous 20,566 24.827 45.393 Loss on Sale of Fixed Assets (279)(279)Transfers 60,000 (60,000)0 TOTAL GENERAL REVENUES AND TRANSFERS 831,368 (35, 173)796,195 CHANGE IN NET POSITION (112,854)735,356 622,502 **NET POSITION--BEGINNING** 

2,289,836

2,176,982 \$

1,987,712

2,723,068 \$

4,277,548

4.900.050

**NET POSITION--ENDING** 

#### CITY OF NETTLETON, MISSISSIPPI BALANCE SHEET GOVERNMENTAL FUNDS September 30, 2016

	_	Major Fund	_		
		General Fund		Non-Major Governmental Funds	Total Governmental Funds
ASSETS:					
Cash on Deposit Money Market, CD's Due from Other Governments Due from Other Funds Other Receivables	\$	402,681 1,323 25,541 2,150 25,565	\$	3,364	\$ 406,045 1,323 25,541 2,150 25,565
TOTAL ASSETS	\$ _	457,260	<b>\$</b>	3,364	\$ 460,624
LIABILITIES AND FUND BALANCES:					
LIABILITIES:					
Accounts Payable and Accrued Expenses Due to Other Funds	\$ _	27,172 7,065	\$		\$  27,172 7,065
TOTAL LIABILITIES	_	34,237		0	 34,237
FUND BALANCES:					
Restricted for Fire Department Culture and Recreation Committed to		39,023 900			39,023 900
Culture and Recreation Assigned to		17,774			17,774
Special Revenue Funds Unassigned	_	365,326	_	3,364	 3,364 365,326
TOTAL FUND BALANCES	_	423,023		3,364	 426,387
TOTAL LIABILITIES AND FUND BALANCES	\$_	457,260	\$	3,364	\$ 460,624

# CITY OF NETTLETON, MISSISSIPPI RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION September 30, 2016

TOTAL FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$	426,387
Amounts reported for Governmental Activities in the Statement of Net Position are different	ent beca	use:
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the Governmental Funds Balance Sheet.		2,607,048
Long-term liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Funds Balance Sheet.		(148,665)
Accrued compensated absences are not due and payable in the current period and therefore they are not reported in the governmental funds balance sheet.		(9,242)
The net pension liability is not due and payable in the current period, and, therefore, is not reported in the Governmental Funds Balance Sheet		(1,028,459)
Deferred revenues for delinquent property taxes deferred in the governmental funds because they will not be received within sixty days of the Consolidated Government's year end.		64,218
Deferred outflows and inflows related to pensions are applicable to future periods and, therefore, are not reported in the Governmental Funds Balance Sheet:  Deferred outflows of resources related to defined benefit pension plan		160,972
Deferred inflows of resources related to defined benefit pension plan		(28,851)
Accrual of court fine revenues to qualify as financial resources.		133,574
NET POSITION OF GOVERNMENTAL ACTIVITIES	\$	2,176,982

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -GOVERNMENTAL FUNDS

#### For the Year Ended September 30, 2016

	_	Major Fund			
		General Fund		Non-Major Governmental Funds	Total Governmental Funds
REVENUES:					
General Property Taxes	\$	266,597	\$		\$ 266,597
Sales and Use Taxes		362,236			362,236
Licenses and Permits		56,606			56,606
In Lieu of Taxes		21,352			21,352
Intergovernmental Revenues		56,075			56,075
Rentals		23,712			23,712
Fines and Forfeitures		80,688			80,688
Interest		16		42	58
Grant Income		23,127			23,127
Donations		2,682			2,682
Miscellaneous Revenues	_	20,566			 20,566
TOTAL REVENUES	_	913,657		42	 913,699
EXPENDITURES:					
Current:					
General Government		269,659			269,659
Public Safety		411,299			411,299
Public Works		129,551			129,551
Culture and Recreation		30,744			30,744
Debt Service	_	25,793			 25,793
TOTAL EXPENDITURES	_	867,046		0	 867,046
EXCESS OF REVENUES					
OVER (UNDER) EXPENDITURES	_	46,611		42	 46,653
OTHER FINANCING SOURCES (USES):					
Transfers to Other Funds		(10,000)			(10,000)
Transfers from Other Funds	_	70,000			 70,000
TOTAL OTHER FINANCING					
SOURCES (USES)	_	60,000		0	 60,000
NET CHANGE IN FUND BALANCES		106,611		42	106,653
FUND BALANCES - Beginning	_	316,412		3,322	 319,734
FUND BALANCES - Ending	\$	423,023	Φ.	3,364	\$ 426,387

# CITY OF NETTLETON, MISSISSIPPI RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES

For the Year Ended September 30, 2016

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS	\$	106,653
Amounts reported for Governmental Activities in the Statement of Activities are different be	cause:	
Governmental Funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount of capital assets recorded in the current period.		794
Donations of capital assets increase net assets in the statement of activities, but do not appear in the governmental funds because they are not financial resources.		71,621
Depreciation expense on capital assets is reported in the Statement of Activities, but they do not require the use of current financial resources. Therefore, depreciation expense is not reported as expenditures in Governmental Funds.		(205,960)
Governmental funds only report the disposal of capital assets to the extent proceeds are received from the sale. In the statement of activities, a gain or loss is reported for each disposal. This is the remaining basis of the capital assets sold.		(279)
Because some property taxes will not be collected for several months after the Government's fiscal year ends, they are not considered "available" revenues in the governmental funds.		933
Revenues in the statement of activities that do not provide current financial resources and are not reported as revenues in the funds related to court fines.		5,232
Pension expense is reported in the Statement of Activities but does not provide or require the use of current financial resources. Therefore, pension expense is not reported as expenditures in the governmental funds.		(113,379)
Bond and related debt proceeds provide current financial resources to Governmental Funds, but issuing debt increases long-term liabilities in the Statement of Net Position Repayment of bond principal and other related debt is an expenditure in Governmental Funds, but the repayment reduces long-term liabilities in the Statement of Net Position This amount represents long-term debt repayments and issuance costs.		22,230
Decrease in accrual of compensated absences.		(699)
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	\$	(112,854)

# CITY OF NETTLETON, MISSISSIPPI GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL BUDGETARY BASIS

For the Year Ended September 30, 2016

		D.	ıdast					Variance with
	_	Original	udget	Final	-	Actual		Final Budget (Over) Under
REVENUES:								
General Property Taxes	\$	289,300	\$	260,573	\$	261,397	\$	82
Sales and Use Taxes		330,000		361,697		363,847		2,15
Licenses and Permits		56,500		55,037		55,504		46
In Lieu of Taxes		30,500		21,350		21,352		
Intergovernmental Revenues		49,390		56,066		56,075		
Rentals		23,700		23,700		23,712		1
Fines and Forfeitures		45,000		80,688		80,688		
Interest		0		0		16		1
Grant Income		20,000		23,038		23,127		8
Donations		500		2,281		2,682		40
Miscellaneous Revenues	_	9,500		14,679		20,566	_	5,88
TOTAL REVENUES	_	854,390		899,109		908,966	_	9,85
EXPENDITURES:								
Current:								
General Government		296,044		295,216		269,659		25,55
Public Safety		441,470		434,171		411,299		22,87
Public Works		165,967		131,337		129,551		1,78
Culture and Recreation		25,700		31,445		30,744		70
Debt Service	_	26,100		26,100	- —	25,793	-	30
TOTAL EXPENDITURES	_	955,281	-	918,269		867,046	_	51,22
EXCESS OF REVENUES								
OVER (UNDER) EXPENDITURES		(100,891)		(19,160)		41,920		61,08
	_	(133,331)		(,)	_		-	
OTHER FINANCING SOURCES (USES):								
Sale of Land and Equipment		1,000		0		0		
Transfers (to) from Other Funds	_	60,000		60,000		60,000	_	
TOTAL OTHER FINANCING								
SOURCES (USES)	_	61,000		60,000	- —	60,000	-	
EXCESS (DEFICIENCY) OF								
REVENUES AND OTHER SOURCES OVER FINANCING								
AND OTHER USES	\$	(39,891)	\$	40,840	\$	101,920	\$	61,08

# CITY OF NETTLETON, MISSISSIPPI STATEMENT OF NET POSITION PROPRIETARY FUNDS September 30, 2016

					· · · · · · · · · · · · · · · · · · ·		
	Business -Type Activities						
			FUND		TOTAL		
	(Non-Major)						
\$	47,868	\$	441,430	\$	489,298		
-	•	•	•	-	•		
	20,992		31,183		52,175		
			7,065		7,065		
		•					
	68,860		479,678		548,538		
		,					
			29,360		29,360		
			5,878,446		5,878,446		
			81,922		81,922		
	37,730		514,958		552,688		
	(33,957)	•	(2,808,922)		(2,842,879)		
	3,773		3,695,764		3,699,537		
	72 633		4 175 442		4,248,075		
	12,000	•	7,170,442		4,210,070		
			24,441		24,441		
			52,180		52,180		
		•					
	0		76,621		76,621		
	\$	\$OLID WASTE MANAGEMENT FUND (Non-Major)  \$ 47,868	SOLID WASTE MANAGEMENT FUND (Non-Major)  \$ 47,868 \$ 20,992	### SOLID WASTE   WATER & SOLID WASTE   WATER & SEWER   FUND   FUND    \$ 47,868 \$ 441,430    20,992   31,183   7,065    68,860   479,678    \$ 29,360   5,878,446   81,922    37,730   514,958   (2,808,922)    3,773   3,695,764    72,633   4,175,442    24,441   52,180	## SOLID WASTE   WATER & SEWER   FUND   FUND   FUND    \$ 47,868 \$ 441,430 \$ 20,992 31,183   7,065    ## 68,860 479,678    ## 29,360   5,878,446   81,922   37,730   514,958   (2,808,922)    ## 3,773 3,695,764   72,633 4,175,442    ## 24,441   52,180		

# CITY OF NETTLETON, MISSISSIPPI STATEMENT OF NET POSITION PROPRIETARY FUNDS September 30, 2016

	Business -Type Activities Enterprise Funds						
	SOLID WASTE		WATER &				
	MANAGEMENT		SEWER		TOTAL		
	FUND		FUND		TOTAL		
	(Non-Major)						
LIABILITIES:							
<u>Current Liabilities:</u>							
Current Maturities of Long-term Debt \$		\$	65,135	\$	65,135		
Current Portion of Capital Leases		Ψ	24,623	Ψ	24,623		
Accounts Payable and Accrued Expenses	9,721		15,599		25,320		
Accrued Compensated Absences	0,721		10,441		10,441		
Due from Other Funds			2,150		2,150		
Customer Deposits			79,474		79,474		
		-		-	,		
Total Current Liabilities	9,721		197,422	_	207,143		
Nignas unant Lightitian							
Noncurrent Liabilities:			000 070		222 272		
Net Pension Liability			333,378		333,378		
Long-Term Obligation Under Capital Leas	es		35,843		35,843		
Long-Term Debt, Less Current Maturities		-	1,015,912	-	1,015,912		
Total Noncurrent Liabilities	0		1,385,133	_	1,385,133		
Total Liabilities	9,721		1,582,555		1,592,276		
		. –		_			
<b>DEFERRED INFLOWS OF RESOURCES:</b>							
Deferred Amounts Related to Pensions		-	9,352	_	9,352		
Total Deferred Inflows of Resources	0		9,352	_	9,352		
NET POSITION							
Net Investment in Capital Assets	3,773		2,554,251		2,558,024		
Unrestricted (Deficit)	59,139		105,905		165,044		
		. –		-			
Total Net Position \$	62,912	\$_	2,660,156	\$_	2,723,068		

# CITY OF NETTLETON, MISSISSIPPI STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION - PROPRIETARY FUNDS For the Year Ended September 30, 2016

	MA	OLID WASTE ANAGEMENT FUND (Non-Major)	WATER & SEWER FUND		TOTAL
OPERATING REVENUE:					
Charges For Services	\$	128,788	\$ 570,501	_ \$	699,289
Total Operating Revenue		128,788	570,501		699,289
OPERATING EXPENSES:					
Operations Maintenance Depreciation and Amortization		101,933	306,075 74,069 162,585		408,008 74,069 162,585
Total Operating Expenses		101,933	542,729		644,662
Net Operating Income (Loss)		26,855	27,772	. <u> </u>	54,627
NON-OPERATING INCOME (EXPENSES):					
Grant Income Loan Forgiveness Interest Expense			735,406 24,827 (19,504)	_	735,406 24,827 (19,504)
Net Non-Operating Income (Loss)		0	740,729		740,729
Income (Loss) Before Operating Transfers		26,855	768,501		795,356
Operating Transfers In (Out)		(24,000)	(36,000)		(60,000)
Change in Net Position		2,855	732,501		735,356
TOTAL NET POSITION - BEGINNING		60,057	1,927,655	_	1,987,712
TOTAL NET POSITION - ENDING	\$ <u></u>	62,912	\$ 2,660,156	\$ <u></u>	2,723,068

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES For the Year Ended September 30, 2016

		Business -Type Activities Enterprise Funds				
		SOLID WASTE MANAGEMENT FUND (Non-Major)	WATER & SEWER FUND	TOTALS		
Cash Flows from Operating Activities:						
Receipts from Customers Payments to Suppliers Payments to Employees Other Receipts (Payments)	\$	126,646 \$ (101,854)	570,859 \$ (319,941) (122,274) (91,870)	697,505 (421,795) (122,274) (91,870)		
Net Cash Provided (Used) by Operating Activities		24,792	36,774	61,566		
Cash Flows from Noncapital Financing Activities:						
Transfers In (Out) Due from Other Funds		(24,000)	(36,000) 2,150	(60,000) (2,150)		
Net Cash Provided (Used) by Noncapital Financing Activities		(24,000)	(33,850)	(62,150)		
Cash Flows from Capital and Related Financing Activities	:					
Purchases of Capital Assets Principal Paid on Capital Debt Payments on Capital Lease Obligations Capital Grant Proceeds Interest Paid on Capital Debt			(735,406) (66,754) (24,099) 917,133 (19,504)	(735,406) (66,754) (24,099) 917,133 (19,504)		
Net Cash Provided (Used) by Capital and Related Financing Activities		0	71,370	71,370		
Net Increase (Decrease) In Cash and Cash Equivalents		792	74,294	75,086		
Cash and Cash EquivalentsBeginning		47,076	367,136	414,212		
Cash and Cash EquivalentsEnding	\$	47,868_\$_	441,430_\$	489,298		

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF CASH FLOWS - ALL PROPRIETARY FUND TYPES For the Year Ended September 30, 2016

		SOLID WASTE IANAGEMENT FUND (Non-Major)	WATER & SEWER FUND	TOTALS
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Operating Income (Loss)	\$	26,855 \$	27,772 \$	54,627
Adjustment to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:				
Depreciation and Amortization Expense			162,585	162,585
Net Pension Expense			38,396	38,396
Change in Assets and Liabilities:				
Accounts Receivable		(2,142)	(6,004)	(8,146
Accounts Payable and Accrued Expenses		79	(190,910)	(190,831
Accrued Compensated Absences			984	984
Customer Deposits			3,951	3,951
Net Cash Provided (Used) by Operating Activities	\$	24,792 \$	36,774 \$	61,566

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Nettleton, Mississippi operates under the Home-Rule authority granted by the 1985 Mississippi Legislature. A mayor-board of aldermen form of government is used and the City provides the following services: public safety (police and fire), street maintenance, sanitation, water and sewer services and general administrative services.

#### **Government-Wide and Fund Financial Statements**

The City's financial statements consist of government-wide statements, including a statement of net assets and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

#### **Government-Wide Financial Statements**

The statement of net position and the statement of activities display information on all nonfiduciary activities of the primary government and its component units. The statements distinguish between those activities of the City that are governmental, which are normally supported by taxes and intergovernmental revenues, and those that are considered business-type activities, which rely to a significant extent on fees and charges for support. The primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of net position presents the financial condition of the governmental and business-type activities for the City at year-end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the City's governmental activities and for the business-type activities of the City. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient for the goods and services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues that are not classified as program revenues are presented as general revenues of the City, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each business segment or governmental function is self-financing or draws from the general revenues of the City.

#### **Fund Financial Statements**

During the year, the City segregates transactions related to certain City functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the City at this more detailed level. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the governmental-wide financial statements. The focus of governmental and enterprise fund financial statements are on major funds. Each major fund is presented in a separate column. Nonmajor funds, where applicable, are aggregated and presented in a single column. Fiduciary funds are reported by type.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Government fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible in the current period or soon enough thereafter to pay liabilities of the current period. For this purposes, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt services expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Significant revenues considered to be susceptible to accrual in addition to general property taxes include sales tax and various categorical grants.

The City reports the following governmental funds:

**General Fund** – The General Fund is used to account for all financial resources of the primary government except those required to be accounted for in another fund. The majority of current operations are financed by this fund. Transfers to other funds and agencies are made from this fund. Monies from other funds may be received unless prohibited by the purpose and object of such funds.

Additionally the City reports the following governmental fund types:

**Special Revenue Fund** – The Special Revenue Fund is used to account for the proceeds of specific federal and state grants that are legally restricted to expenditures for specified purposes. All of the special revenue funds are non-major funds for 2016.

**Capital Projects Funds** – Capital Projects Funds are used to account for financial resources such as proceeds from the sale of bonds, bond anticipation notes, capital notes, transfers from governmental funds, and federal and state grants, all provided for the specific purpose of constructing, reconstructing or acquiring permanent or semi-permanent capital improvements. Capital improvements intended for Enterprise Fund use are not included in the Capital Projects Funds.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# <u>Measurement Focus, Basis of Accounting and Financial Statement Presentation</u> (continued)

The City reports the following proprietary funds:

**The Water & Sewer Fund** – This fund is used to account for the City's water treatment and distribution system. This fund is responsible for water delivery to the residents of the City of Nettleton.

**The Solid Waste Management Fund** — This fund is used to account for the City's garbage collection system. The fund is responsible for garbage collection to the residents of the City of Nettleton.

The City has elected to apply all Governmental Accounting Standards Board (GASB) pronouncements, applicable Financial Accounting Standards Board (FASB) pronouncements, and Accounting Principals Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include: 1) charges to customers for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. General revenues are those which cannot be associated directly with program activities.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues for the proprietary funds are as follows: sale of water for the Water Fund and refuse collection charges for the Solid Waste Fund. Operating expenses for the enterprise funds include the cost of sales and services, administrative expenses, and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use the most restrictive fund first in the following order: restricted, assigned, then unassigned as needed.

#### **Fund Balances / Net Position**

On the government-wide and proprietary fund statement of new assets, the City reports net position in the following three categories:

**Net Investment in Capital Assets** – consists of capital assets net of accumulated depreciation reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition or construction of those assets.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Fund Balances / Net Position (continued)

**Restricted Net Position** – consists of assets, less any related liabilities, restricted externally by creditors, grantors, contributors, or imposed by law through constitutional provisions or enabling legislation.

**Unrestricted Net Position** – consists of net assets that are not classified as invested in capital assets, net of related debt or restricted net assets.

GASB Statement No. 54. Fund Balance Reporting and Governmental Fund Type Definitions – this statement enhances the usefulness of fund balance information by providing clearer fund balance classifications and clarifying the existing governmental fund type definitions. The fund balance amounts for governmental funds have been reclassified in accordance with this GASB statement. See the below notes for further descriptions of the City's fund balance classifications and policies.

On the fund financial statements, the governmental funds balance sheet reports assets in excess of liabilities as fund balances. The fund balances are segregated into the following classifications indicating the extent to which the City is bound to honor constraints on the specific purposes for which those funds can be spent:

**Restricted** – the fund balance is reported as restricted when constraints placed on the resources are (a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments: or (b) imposed by law through constitutional provisions or enabling legislation.

**Committed** – the fund balance is reported as committed for amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the board of aldermen. Committed amounts cannot be uncommitted except by removing the constraints through the same formal action.

**Assigned** – the fund balance is reported as assigned for resources that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. Intent can be expressed by the board of aldermen or an official to which the board has delegated the authority to assign amounts to be used for specific purposes.

**Unassigned** – the unassigned fund balance is the residual classification for the general fund. This classification represents general fund balance that is not otherwise reported as restricted or assigned to specific purposes. This classification is also used to report any negative fund balance in other governmental funds.

#### **Budgets and Budgetary Accounting**

The mayor and board of aldermen generally follow the following proposed budget calendar of the State Department of Audit in establishing the budgetary data reflected in the financial statements:

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Budgets and Budgetary Accounting (continued)**

- (1) The mayor and board formulate the budget policy at the May board meeting.
- (2) Department budget requests are prepared by the appropriate people and submitted by the July board meeting.
- (3) A proposed budget is presented at the August meeting and a notice of public budget hearings and availability of the budget for inspection is published.
- (4) Between August 15th-30th a public hearing is held and the budget is adopted. The anticipated tax levy is reviewed to determine whether public notice is required on any levy.
- (5) Between September 1st-15th the budget must be adopted and the tax levy set.
- (6) Between September 1st-30th, in accordance with the City's population, the budget must be posted in three public places.
- (7) And, between September 15th-30th the budget as adopted should be written up, filed with the municipal clerk and public notice given of the availability of the budget for inspection. Expenditures may not legally exceed budgeted appropriations at the activity level. During the year, several supplementary appropriations were necessary.
- (8) Further, budgets are used as management control devices in the Proprietary Fund. This budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), except the Proprietary Fund recognizes all expenditures for debt as expense and no depreciation expense is recognized.

Unused appropriations for all of the above annually budgeted funds lapse at the end of the year. The budget amounts shown in the financial statements are the final authorized amounts after appropriate revisions during the year.

Expenditures may not legally exceed budgeted appropriations at the activity level except for capital outlays, election expenses and emergency expenditures.

#### **Cash and Investments**

The collateral for the City's deposits in financial institutions is now held in the name of the State Treasurer under a program established by the Mississippi State Legislature and is governed by Section 27-105-5 Miss. Code Ann. (1972). Under this program, the City's funds are protected through a collateral pool administered by the State Treasurer. Financial institutions holding deposits of public funds must pledge securities as collateral against those deposits. In the event of failure of a financial institution, securities pledged by that institution would be liquidated by the State Treasurer to replace the public deposits not covered by the Federal Depository Insurance Corporation.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Deferred Outflows and Inflows of Resources**

The City reports decreases or increases in net assets that relate to future periods as deferred outflows or inflows of resources in a separate section of its government-wide and proprietary funds statements of net position. Deferred outflows of resources reported in this year's financial statements included a deferred amount arising from the refunding of enterprise general obligation bonds in a previous year. This deferred refunding amount is being amortized over the remaining life of the refunding bonds as part of amortization expense. The remaining deferred outflows and inflows are related to pensions. See Note 8 for further details.

#### **Revenue Recognition - Property Taxes**

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on October 1 and are due and payable at that time. All unpaid taxes levied October 1 become delinquent February 1 of the following year.

#### **Compensated Absences**

The City's policy allows employees to accumulate unused sick leave up to 60 days. The City also allows employees to accumulate comp time. Upon termination, accumulated comp time will be paid to the employee up to 160 hours.

#### **General Obligation Refunding Bonds**

The enterprise funds provide 89% of the annual debt service requirement on the 2012 general obligation refunding bonds (not secured by system revenues) issued to finance system improvements. The general fund provides the remaining 11% debt service requirement. Since the enterprise funds and the general fund share in providing the annual debt service requirements on these general obligation refunding bonds, the bonds are recorded as obligations of both the governmental activities and the enterprise funds by their aforementioned percentages.

#### **Encumbrances**

State law does not require that funds be available when goods or services are ordered, only when paid for. Due to this circumstance the City does not employ an encumbrance system.

#### **Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates. Significant estimates used in preparing these financial statements include those assumed in computing the provision for uncollectible court fines and the net pension liability as mentioned in Note 4 and Note 8, respectively. It is as least reasonably possible that the significant estimate used will change within the next year.

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Cash and Cash Equivalents**

For purposes of the statement of cash flows, all highly liquid debt instruments purchased with a maturity of three months or less are considered to be cash equivalents.

#### **Business Information**

The City of Nettleton provides water and sewer services to customers located within the City limits of Nettleton, Mississippi as well as a limited number of customers outside the City limits. Credit is extended to all of these customers for services.

#### **Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Nettleton's participation in the Public Employees' Retirement System of Mississippi (PERS), and additions to/deductions from the City of Nettleton's fiduciary net position have been determined on the same basis as they are reported by the Public Employees' Retirement System of Mississippi (PERS). For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Public Employees' Retirement System of Mississippi (PERS). Investments are reported at fair value.

#### Reclassifications

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements.

#### **NOTE 2 - PROPERTY TAXES**

Property taxes, except motor vehicles, attach as an enforceable lien on property as of January 1st. All property taxes, including motor vehicle taxes, are collected by the Lee and Monroe County Tax Collectors and remitted to the City. The County Tax Collectors also collect taxes for the Separate School District. Taxes are levied on October 1st and are due and payable at that time. All unpaid taxes levied October 1st become delinquent February 1st of the following year. Property tax revenues are recognized when they become available. Available includes those property tax receivables expected to be collected within thirty days after year end.

### **NOTE 3 - FIXED ASSETS**

The City adopted a capitalization threshold of \$1,000 for general fixed assets and a threshold of \$5,000 for infrastructure assets effective for the current fiscal year.

The following is a summary of capital asset activity as of September 30, 2016:

		Balance Oct. 1, 2015		Increases		Decreases		Balance Sept. 30, 2016
Governmental Activities:				111010000				<u> </u>
Capital Assets not being Depreciated:								
Land	\$	121,030	\$	0	\$	0	\$	121,030
Construction in Progress	•	0	•	0	•	0	•	0
Total Capital Assets,								
not being Depreciated:		121,030		0		0		121,030
Other Capital Assets:								
Infrastructure		1,574,601		0		0		1,574,601
Machinery and Equipment		1,355,419		72,415		(2,794)		1,425,040
Plant, Buildings and Improvements		1,484,940		0		0		1,484,940
Total Other Capital Assets at								
Historical Cost		4,414,960		72,415		(2,794)		4,484,581
Less Accumulated Depreciation for:								
Infrastructure		(489,653)		(63,735)		0		(553,388)
Machinery and Equipment		(1,018,204)		(92,813)		2,515		(1,108,502)
Plant, Buildings and Improvements		(287,261)		(49,412)		0		(336,673)
Total Accumulated Depreciation		(1,795,118)		(205,960)		2,515		(1,998,563)
Other Capital Assets, Net		2,619,842		(133,545)		(279)		2,486,018
Governmental Activities								
Capital Assets, net	\$	2,740,872	\$.	(133,545)	\$	(279)	\$	2,607,048

### **NOTE 3 - FIXED ASSETS (continued)**

A summary of business-type capital asset activity at September 30, 2016 follows:

	Balance						Balance
	Oct. 1, 2015		Increases		<u>Decreases</u>		Sept. 30, 2016
Business-Type Activities:							
Capital Assets, not being Depreciated:							
Land	\$ 29,360	\$	0	\$	0	\$	29,360
Construction in Progress	688,496		735,406		(1,423,902)		0
Total Capital Assets,							
not being Depreciated:	717,856		735,406		(1,423,923)		29,360
Other Capital Assets:							
Plant, Buildings and Improvements	4,536,466		1,423,902		0		5,960,368
Machinery and Equipment	552,688	'	0		0		552,688
, , , ,						,	
Total Other Capital Assets at							
Historical Cost	5,089,154		1,423,902		0		6,513,056
	0,000,.0.		.,,		· ·		0,010,000
Less Accumulated Depreciation for:							
Plant, Buildings and Improvements	(2,312,497)		(123,453)		0		(2,435,950)
Machinery and Equipment	(371,837		(35,092)		0		(406,929)
4.1	(=::,==:		(==,===,				
Total Accumulated Depreciation	(2,684,334)		(158,545)		0		(2,842,879)
,							
Other Capital Assets, Net	2,404,820		(1,265,357)		0		3,670,177
Total Business-Type							
Capital Assets, net	\$ 3,122,676	\$	2,000,763	\$	(1,423,902)	\$	3,699,537_
•		: ;					

Depreciation of all exhaustible fixed assets used by proprietary funds is charged as an expense against operations. Accumulated depreciation is reported on proprietary fund balance sheets. Depreciation has been provided over the estimated useful lives using the straight-line method. Depreciation has been calculated on the fixed assets using the following useful lives:

Plant, building, and Improvements	5 - 40 Years
Machinery and Equipment	5 – 15 Years
Furniture and Fixtures	5 – 20 Years
Vehicles	5 – 10 Years

## **NOTE 3 - FIXED ASSETS (continued)**

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities: General Government Public Safety Public Works Culture and Recreation	\$ _	40,889 90,378 64,533 10,160
Total Depreciation Expense – Governmental Activities	\$_	205,960
Business-type Activities: Water and Sewer Solid Waste	\$ -	158,545 0
Total Depreciation Expense – Business-type Activities	\$_	<u> 158,545</u>

#### NOTE 4 - RECEIVABLES AND COURT FINES RECEIVABLE

Receivables at September 30, 2016, consisted primarily of taxes, accounts (billings for user charged services including unbilled utility services), intergovernmental receivables arising from entitlements and shared revenues, and accrued interest on investments.

An allowance for doubtful accounts has been recorded at September 30, 2016 in the amount of \$27,499 for the business-type activities accounts receivable. An allowance has also been recorded in the Governmental Activities for uncollectible court fines receivable in the amount of \$252,869.

#### **NOTE 5 - LONG-TERM DEBT**

The following is a summary of bond transactions of the City for the year ended September 30, 2016:

	_	General Obligation Bonds Payable	Notes & Bonds Payable	Total
Bonds and Other Long-Term Debt at 10/1/15	\$	505,000 \$	838,523 \$	1,343,523
Add: Bonds and Other Long-Term Debt Acquired		0	0	0
Less: Bonds and Other Long-Term Debt Retired	_	60,000	53,811	113,811
Bonds and Other Long-Term Debt at 9/30/16	\$_	445,000 \$	784,712 \$	1,229,712

## **NOTE 5 - LONG-TERM DEBT (continued)**

Bonds and other long-term debt at September 30, 2016 are comprised of the following issues:

## **General Obligation Bonds:**

\$675,000 Refunding Bonds due in annual installments of \$55,000 to \$70,000 through December 1, 2022; interest is	
variable (currently 1.25 percent)	\$ <u>445,000</u>
Notes Payable:	
\$216,600 Note due over a 35 year term through May	
2046; interest at 3.25 percent	\$ <u>196,485</u>
\$161,640 Note due over a 10 year term through August	
2022; interest at 2.00 percent	\$ <u>99,715</u>
\$140,044 Note due over a 20 year term through February	
2024; interest at 3.00 percent	\$ <u>60,909</u>
\$429,128 MDEQ note due over a 20 year term through	
April 2036; interest at 1.75 percent	\$ 427.603
, p =	+

There are a number of limitations and restrictions contained in the bond indentures. The City is in compliance with all significant limitations and restrictions.

The Annual requirements to amortize all debt outstanding as of September 30, 2016 including interest payments of \$250,823 are as follows:

Year Ending September 30	<u>)</u>	Governm Principal		Funds nterest	<u>_</u> F	Proprieta Principal	-	unds nterest		Total Principal		Total Interest
2017 2018 2019 2020 2021 2022 - 2026 2027 - 2031 2032 - 2036 2037 - 2041 2042 - 2046	\$	22,604 22,927 23,806 23,592 24,485 31,251 0 0	\$	2,929 2,514 2,059 1,587 1,089 768 0 0	\$	83,605 84,296 89,454 85,730 90,924 269,459 143,365 148,094 40,502 45,618	\$	24,327 22,888 21,166 19,341 17,342 57,477 37,922 22,440 12,242 4,732	\$	106,209 107,223 113,260 109,322 115,409 300,710 143,365 148,094 40,502 45,618	\$	27,256 25,402 23,225 20,928 18,431 58,245 37,922 22,440 12,242 4,732
	- \$_	148,665	- \$_	10,946	- \$ <u>-1</u>	,081,047	- \$_	239,877	- \$ <u>1</u>	,229,712	\$ <u>_</u>	250,823

#### **NOTE 6 - CAPITAL LEASES**

The Town entered into a \$98,537 capital lease agreement for a CAT backhoe loader in 2015. The economic substance of the lease is that the Town is financing the acquisition through the lease and accordingly, the equipment is recorded in the Town's assets and liabilities. The CAT backhoe loader lease is payable in monthly installments of \$2,142 through January 26, 2019. The lease is secured with the CAT backhoe loader.

Future minimum lease payments under the capital lease are as follows:

2017	\$ 25,704
2018	25,704
2019	 10,737
Minimum Lease Payments	62,145
Less: Interest	 1,679
Present Value of Minimum Lease Payments	\$ 60,466

The asset held under the capital lease is included in property and equipment as follows:

Equipment	\$ 98,537
Less: Accumulated Depreciation	 19,707
	\$ 78,830

#### **NOTE 7 - LITIGATION**

Certain claims, suits, and complaints arising in the ordinary course of business have been filed or are pending against the City. In the opinion of the elected officials, all such matters are adequately covered by insurance, or if not so covered, are without merit or are of such kind, or involve such amounts, as would not have a significant effect on the financial position or results of operations of the City if disposed of unfavorably.

#### **NOTE 8 - DEFINED BENEFIT PENSION PLAN**

<u>Plan Description</u> - Employees of the City of Nettleton are provided a defined benefit pension plan through the Public Employees' Retirement System of Mississippi (PERS), a cost-sharing agent multiple-employer pension plan. The Public Employees' Retirement System of Mississippi (PERS) was created with the purpose to provide pension benefits for all state and public education employees, sworn officers of the Mississippi Highway Safety Patrol, other public employees whose employers have elected to participate in the System, and elected members of the State Legislature and the President of the Senate. PERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Public Employees' Retirement System of Mississippi, PERS Building, 429 Mississippi Street, Jackson, MS 39201 or by calling (601) 359-3589 or 1-800-444-PERS.

Benefits Provided - For the cost-sharing plan participating members who are vested and retire at or after age 60 or those retire regardless of age with at least 30 years of creditable service (25 years of creditable service for employees who became members of PERS before July 1, 2011) are entitled, upon application, to an annual retirement allowance payable monthly for life in an amount equal to 2.00% of their average compensation for each year of creditable service up to and including 30 years (25 years

### NOTE 8 - DEFINED BENEFIT PENSION PLAN (continued)

for those who became members of PERS before July 1, 2011), plus 2.50% for each additional year of creditable service with an actuarial reduction in the benefit for each year of creditable service below 30 years or the number of years in age the member is below 65, whichever is less. Average compensation is the average of the employee's earnings during the four highest compensated years of creditable service. A member may elect a reduced retirement allowance payable for life with the provision that, after death, a beneficiary receives benefits for life or for a specified number of years. Benefits vest upon completion of eight years of membership service (four years of membership service for those who became members of PERS before July 1, 2007). PERS also provides certain death and disability benefits. In the event of death prior to retirement of any member whose spouse and/or children are not entitled to a retirement allowance, the deceased member's accumulated contributions and interest are paid to the designated beneficiary. Retirees and beneficiaries who have been receiving benefit payments for at least one full fiscal year are eligible to receive an annual Cost-of-Living Adjustment (COLA). Designed to help offset the effects of inflation, the COLA is equal to 3 percent of your annual base benefit for each full fiscal year of retirement prior to the year in which a member reaches age 55 (Retirement Tiers 1 through 3) or age 60 (Retirement Tier 4), plus 3 percent compounded for each fiscal year thereafter, beginning with the fiscal year in which one turns age 55.

Employee membership data related to the Plan, as of June 30, 2016 was as follows:

Inactive Members or Beneficiaries Currently Receiving Benefits	99,483
Inactive Members Entitled To But Not Yet	
Receiving Benefits	142,635
Active Members	154,104
Total	396,222

<u>Contributions</u> - The contribution requirements of PERS members and employers are established and may be amended only by the State of Mississippi Legislature. PERS members are required to contribute 9.00% of their annual covered salary and the City of Nettleton is required to contribute at an actuarially determined rate. The current rate is 15.75% of annual covered payroll. The contributions are deducted from the employees' wages or salary and remitted by the City to PERS on a monthly basis. By law, employer contributions are required to be paid. The employer's actuarially determined contribution and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

For the year ended September 30, 2016, the City of Nettleton's total payroll for all employees was \$491,481. Total covered payroll was also \$487,368. Covered payroll refers to all compensation paid by the City to active employees covered by the Plan.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions - At September 30, 2016, the City of Nettleton reported a liability of \$1,361,837 for its proportionate share of the net pension liability.

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN (continued)

The net pension liability was measured as of June 30, 2016, and the total pension liability percentage used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City of Nettleton's proportion of the net pension was based on a projection of the City of Nettleton's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, actuarially determined. At June 30, 2016, the City of Nettleton's proportion was 0.0076 percent.

For the year ended September 30, 2016, the City of Nettleton recognized pension expense of \$151,775. At September 30, 2016, the City of Nettleton reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

		Deferred	Deferred
		Outflows of	Inflows of
	_	Resources	Resources
Difference Between Expected and			
Actual Experience	\$	37,985	\$ 0
Net Difference Between Projected and			
Actual Investment Earnings		92,258	0
City Pension Contributions Subsequent			
to the Measurement Date		18,709	0
Changes of Assumptions		64,200	3,619
Changes in Proportion and Differences			
Actual Earnings on Pension Plan Assets	_	0	34,584
Total	\$	213,152	\$ 38,203

The \$18,709 of deferred outflows of resources resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending September 30, 2017. Other amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Fiscal Year Ending September 30,	Amount		
2017	\$ 52,304		
2018	35,936		
2019	41,096		
2020	26,904		
Total	\$ 156,240		

<u>Actuarial Assumptions</u> - The total pension liability was determined by an actuarial valuation as of June 30, 2016, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation 3.00%

Salary increases 3.75 -19.00%, average, including inflation

Investment rate of return 7.75%, net of pension plan investment expense, including

inflation

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN (continued)

Mortality rates were based on the RP-2014 Healthy Annuitant Blue Collar Table projected Scale BB to 2016, with males rates set forward one year.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2014. The experience report is dated May 4, 2015.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected nominal returns, net of pension plan investment expense and the assumed rate of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

The target asset allocation and best estimates of arithmetic real rates of return for each major asset class as of June 30, 2016, are summarized in the following table:

		Long-Term					
	Target		Real Rate				
Asset Class	Allocation	_	of Return				
U.S. Broad	34.00	%	5.20	%			
International Equity	19.00		5.00				
Emerging Markets Equity	8.00		, 5.45				
Fixed Income	20.00		0.25				
Real Assets	10.00		4.00				
Private Equity	8.00		6.15				
Cash	1.00		(0.50)				
Total	100.00	%					

<u>Discount Rate</u> - The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate (9.00%) and that employer contributions will be made at the current employer contribution rate (15.75%). Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

#### NOTE 8 - DEFINED BENEFIT PENSION PLAN (continued)

Sensitivity of the City of Nettleton's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City of Nettleton's proportionate share of the net pension liability using the discount rate of 7.75 percent, as well as what the City of Nettleton's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate:

		City of Nettleton's
	Discount	Proportionate Share
	Rate	of Net Pension Liability
1% Decrease	6.75%	\$ 1,746,180
Current Discount Rate	7.75%	1,361,837
1% Increase	8.75%	1,042,956

<u>Plan Fiduciary Net Position</u> - Detailed information about the Plan's fiduciary net position is available in the separately issued Public Employees' Retirement System of Mississippi (PERS) financial report.

#### NOTE 9 - FUND BALANCE RECONCILIATION - GENERAL FUND BUDGET BASIS

Mississippi state law requires, for budget purposes, that the general fund record revenues on the cash basis. Generally accepted accounting principles (GAAP) would require that the revenues be accounted for on the modified accrual basis; therefore, the required budgetary basis would not be considered to be GAAP. Any accruals of revenues or expenditures included on the "General Fund Statement of Revenues, Expenditures and Changes in Fund Balances – Budget and Actual – Budgetary Basis" are eliminated for budget purposes. In the current fiscal year, accrued revenues were \$4,691 more than cash revenues.

#### **NOTE 10 - SUBSEQUENT EVENTS**

#### **Date of Management Evaluation**

Management has evaluated subsequent events through January 30, 2017, the date on which the financial statements were available to be issued.



## CITY OF NETTLETON, MISSISSIPPI Schedule of the City's Proportionate Share of the Net Pension Liability For the year ended September 30, 2016

	_	2016	_	_	2015	-
A. City of Nettleton's proportion of net pension liability (%)		0.007600	%		0.007900	%
B. City of Nettleton's proportionate share of net pension liability	\$	1,361,837		\$	1,218,557	
C. City of Nettleton's covered employee payroll	\$	487,368		\$	486,778	
D. City of Nettleton's proportionate share of net pension liability as a percentage of its covered employee payroll (%)		279.00	%		250.00	%
E. Plan fiduciary net position as a percentage of total pension liability		57.47	%		61.70	%

## CITY OF NETTLETON, MISSISSIPPI Schedule of the City's Contributions For the year ended September 30, 2016

	_	2016	_	2015		2014
A. Statutorily required contributions	\$	76,760	\$	76,804	\$	74,824
B. Contributions in relation to statutorily required contributions	\$	76,760	\$	76,804	\$	74,824
C. Contribution deficiency (excess)	\$	-	\$	-	\$	-
D. City of Nettleton's covered employee payroll	\$	487,368	\$	486,778	\$	475,073
E. Contributions as a percentage of covered employee payroll		15.75	%	15.75	%	15.75 %

## CITY OF NETTLETON, MISSISSIPPI Notes to the Required Supplementary Information For the Year Ended September 30, 2016

### **Changes of Assumptions**

The assumed rate of interest credited to employee contributions was changed from 3.50% to 2.00%.

### **Changes of Benefit Provisions**

Effective July 1, 2016, the interest rate on employee contributions shall be calculated based on the money market rate published by the Wall Street Journal on December 31 of each preceding year with a minimum rate of one percent and a maximum rate of five percent.

	•	
COMBINING AND INDIVIDUAL FUND	FINANCIAL STATEMENTS	

## CITY OF NETTLETON, MISSISSIPPI COMPARATIVE BALANCE SHEET - GENERAL FUND September 30, 2016 and 2015

	<u> </u>			
		2016		2015
ASSETS:			***	
Cash Money Market, CD's Due from Other Governments Due to Other Funds	\$	402,681 1,323 25,541 2,150	\$	309,093 1,307 19,035 1,853
Other Receivables	_	25,565	. —	27,176
Total Assets	\$ <u></u>	457,260	- <sup>\$</sup> —	358,464
LIABILITIES:				
Accounts Payable and Accrued Expenses Due to Other Funds	\$ 	27,172 7,065		33,134 8,918
Total Liabilities		34,237	_	42,052
FUND BALANCES:				
Restricted for				00.040
Fire Department Culture and Recreation Committed to		39,023 900		30,943 500
Culture and Recreation Unassigned		17,774 365,326	_	8,276 276,693
Total Fund Balances		423,023	_	316,412
Total Liabilities and Fund Balances	\$	457,260	\$ <u> </u>	358,464

## CITY OF NETTLETON, MISSISSIPPI COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - GENERAL FUND

For the Years Ended September 30, 2016 and 2015

	_	TOTALS		TOTALS
		2016		2015
REVENUES:				
Ad Valorem Taxes:				
Real & Personal	\$	266,597	\$	252,890
Licenses and Permits		56,606		62,595
State of Mississippi:				
Sales Tax		362,236		344,634
Municipal Aid		993		993
Gasoline Tax		5,852		5,852
Homestead Reimbursement		14,380		13,733
In Lieu - TVA		9,806		17,275
Fire Protection Allocation		12,776		10,838
Grant Income		23,127		7,390
Monroe County:				
Pro Rata Tax		22,074		20,163
In Lieu - Other:				
Housing Authority		11,546		13,051
Fines and Forfeitures		80,688		49,759
Rentals		23,712		26,063
Donations		2,682		5,763
Interest		16		16
Miscellaneous Revenues	_	20,566	-	21,855
Total Revenues	\$ _	913,657	\$_	852,870
EXPENDITURES:				
General Government:				
Personal Services	\$	172,640	\$	161,429
Supplies	·	17,448	•	19,356
Other Services and Charges		78,777		82,699
Capital Outlay		794		0
Total General Government		269,659		263,484

## CITY OF NETTLETON, MISSISSIPPI COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - GENERAL FUND

## For the Years Ended September 30, 2016 and 2015

	_	TOTALS		TOTALS	
		2016		2015	
Public Safety:					
Police Department:					
Personnel Services	\$	299,696	\$	272,946	
Supplies		43,910		45,92 <sup>-</sup>	
Other Services and Charges		29,466		25,15°	
Capital Outlay		0	-	2,390	
Total	_	373,072	_	346,408	
Fire Department:					
Personnel Services		535		510	
Supplies		14,928		11,882	
Other Services and Charges		22,764	. –	24,820	
Total	_	38,227		37,224	
Total Public Safety		411,299		383,63	
Public Works:					
Street Department:					
Personnel Services		42,521		46,518	
Supplies		36,136		22,283	
Other Services and Charges	_	48,344		55,30	
Total	_	127,001		124,106	
Animal Control:					
Other Services and Charges	_	2,550		1,050	
Total	_	2,550	-	1,050	
Total Public Works		129,551		125,156	

## CITY OF NETTLETON, MISSISSIPPI COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - GENERAL FUND

## For the Years Ended September 30, 2016 and 2015

	_	TOTALS		TOTALS
		2016		2015
Culture and Recreation:  Personnel Services	\$	2 000	\$	1 500
Supplies	Ф	3,000 16,005	Φ	1,500 16,685
Other Services and Charges		11,739		11,217
Capital Outlay		11,739		48,931
Capital Outlay		<u> </u>	_	40,501
Total Culture & Recreation	_	30,744		78,333
Debt Service:				
Principal Retired		22,230		21,932
Interest Expense		3,563		3,948
_				
Total Debt Service		25,793	_	25,880
Total Expenditures		867,046		876,485
Excess (Deficiency) of Revenues				
Over (Under) Expenditures	_	46,611	. <u>-</u>	(23,615)
Other Financing Sources (Uses):				
Sale of Land & Equipment		0		5,804
Transfers (to) from Other Funds		60,000		60,000
Total Other Financing Sources (Uses)		60,000		65,804
	_			
Excess (Deficiency) of Revenues and Other Fir	_			
Sources Over (Under) Expenditures and Oth	ner			
Financing Uses		106,611		42,189
Fund Balance:				
October 1,		316,412		274,223
September 30,	\$	423,023	. \$ _	316,412

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

	BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABL
RECEIPTS:				
Ad Valorem Taxes:				
Real & Personal	\$ 260,573	\$	261,397	\$ 824
Licenses and Permits	55,037		55,504	467
State of Mississippi:				
Sales Tax	361,697		363,847	2,150
Municipal Aid	993		993	(
Gasoline Tax	5,851		5,852	•
Homestead Reimbursement	14,379		14,380	•
In Lieu - TVA	9,805		9,806	,
Fire Protection Allocation	12,776		12,776	(
Grant Income	23,038		23,127	89
Monroe County:				
Pro Rate Tax	22,067		22,074	
In Lieu - Other:				
Housing Authority	11,545		11,546	
Fines and Forfeitures	80,688		80,688	
Rentals	23,700		23,712	1:
Donations	2,281		2,682	40
Interest	0		16	10
Miscellaneous Revenues	 14,679	<u> </u>	20,566	5,88
Total Receipts	 899,109		908,966	9,85
EXPENDITURES:				
General Government:				
Personnel Services	173,241		172,640	60 <sup>-</sup>
Supplies	18,421		17,448	973
Other Services and Charges	84,575		78,777	5,798
			·	
Capital Outlay	 18,979		794	18,185

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

		BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Public Safety:					
Police Department:					
Personnel Services	\$	301,475	\$	299,696	\$ 1,779
Supplies	•	46,060	•	43,910	2,150
Other Services and Charges	_	29,905		29,466	439
Total	_	377,440		373,072	4,368
Fire Department:					
Personnel Services		535		535	0
Supplies		15,235		14,928	307
Other Services and Charges	_	40,961		22,764	18,197
Total		56,731	. <u>.                                   </u>	38,227	18,504
Total Public Safety	_	434,171	. <u></u>	411,299	22,872
Public Works:					
Street Department:					
Personnel Services		42,783		42,521	262
Supplies		37,625		36,136	1,489
Other Services and Charges		48,379		48,344	35
Capital Outlay		0	_	0	0
Total	_	128,787		127,001	1,786
Animal Control:					
Other Services and Charges		2,550	. <u></u>	2,550	0
Total	_	2,550		2,550	0
Total Public Works		131,337	_	129,551	1,786
	_				

## CITY OF NETTLETON, MISSISSIPPI STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

	BUDGET		ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Culture and Recreation:				
Personnel Services \$	3,000	\$	3,000	
Supplies	16,640		16,005	635
Other Services and Charges	11,805		11,739	66
Total Culture & Recreation	31,445		30,744	701
Debt Service:				
Principal Retired	22,500		22,230	270
Interest Expense	3,600		3,563	37
Total Debt Service	26,100		25,793	307
Total Expenditures	918,269		867,046	51,223
Excess (Deficiency) of Revenue Over (Under) Expenditures	(19,160)	<u> </u>	41,920	61,080
Other Financing Sources (Uses):				
Sale of Land and Equipment	0		0	0
Transfers (to) from Other Funds	60,000		60,000	0
Total Other Financing Sources (Uses)	60,000		60,000	0
Excess (Deficiency) of Revenues and Other Sources Over (Under) Expenditures and Other Uses	40,840		101,920	61,080
Fund Balance:				
October 1,	316,412		316,412	0
(Non-GAAP Budgetary Basis) September 30, \$	357,252	=	418,332	\$ 61,080
Adjustments to GAAP Basis: Accrued Revenue			4,691	
Fund Balance (GAAP) September 30,		\$	423,023	

## CITY OF NETTLETON, MISSISSIPPI COMBINING BALANCE SHEET NON-MAJOR GOVERNMENTAL FUNDS September 30, 2016

		Non-Major Special Revenue		Total Non-Major Governmental Funds
ASSETS:				
Cash Other Receivable	\$ -	3,364	\$	3,364
TOTAL ASSETS	\$ :	3,364	\$	3,364
LIABILITIES AND FUND BALANCES:				
<u>Liabilities:</u> Accounts Payable	\$ .		\$	
TOTAL LIABILITIES		0	-	0
FUND BALANCES:				
Assigned to Special Revenue Funds		3,364	-	3,364
TOTAL FUND BALANCES		3,364	-	3,364
TOTAL LIABILITIES AND FUND BALANCES	\$	3,364	\$	3,364

## CITY OF NETTLETON, MISSISSIPPI

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NON-MAJOR GOVERNMENTAL FUNDS For the Year Ended September 30, 2016

		Non-Major Special Revenue	Total Non-Major Governmental Funds
REVENUES:			
Interest	\$_	42	\$ 42
TOTAL REVENUES	_	42	42
EXPENDITURES:			
Public Works:			
Capital Projects	_		
TOTAL EXPENDITURES	_	0	C
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	_	42	42
OTHER FINANCING SOURCES (USES)			
Transfer from (to) Other Funds			
TOTAL OTHER FINANCING			
SOURCES (USES)	_	0	C
NET CHANGE IN FUND BALANCES		42	42
FUND BALANCES - Beginning	_	3,322	3,322
FUND BALANCES - Ending	\$	3,364	\$ 3,364

## CITY OF NETTLETON, MISSISSIPPI COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET (NON-GAAP BASIS) AND ACTUAL NON-MAJOR GOVERNMENTAL FUNDS

	F.Y.E. 9/30/16					
		Budget		Actual		Variance Favorable (Unfavorable)
REVENUES:						
Interest	\$_	0	\$	42	\$	(42)
TOTAL REVENUES		0		42		(42)
EXPENDITURES:						
General Government: Capital Outlay		0		0		0
TOTAL EXPENDITURES	_	0		0_		0
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES		0		42		(42)
OTHER FINANCING SOURCES (USES):						
Transfers From Other Funds		0		0		0
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER SOURCES		0		42		(42)
FUND BALANCE (NON-GAAP BUDGETARY BASIS) - Beginning of Year		3,322		3,322		0
FUND BALANCE (NON-GAAP BUDGETARY BASIS) - End of Year	\$	3,322		3,364	\$	(42)
Adjustments to Generally Accepted Accounting Principles: Revenue Accruals				0		
FUND BALANCE (GAAP BASIS) - End of Year			\$	3,364		



## CITY OF NETTLETON, MISSISSIPPI SCHEDULE OF SURETY BONDS FOR MUNICIPAL OFFICIALS September 30, 2016

<u>Name</u>	<u>Position</u>	Company	<u>Bond</u>
Memory Riley	Mayor	Clyde C. Scott Insurance Agency	\$50,000
Dana Burcham	City Clerk	Clyde C. Scott Insurance Agency	\$50,000
A.D. Heard	Chief of Police	Clyde C. Scott Insurance Agency	\$50,000
Iry Lee Gladney	Alderman	Clyde C. Scott Insurance Agency	\$50,000
Charles Morris	Alderman	Clyde C. Scott Insurance Agency	\$50,000
Kirk Lindsey	Alderman	Clyde C. Scott Insurance Agency	\$50,000
G.C. Rhudy	Alderman	Clyde C. Scott Insurance Agency	\$50,000
Larry Guess	Alderman	Clyde C. Scott Insurance Agency	\$50,000
Sherry Garrett	Court Clerk / Part-time Clerk	Clyde C. Scott Insurance Agency	\$100,000

## CITY OF NETTLETON, MISSISSIPPI SCHEDULE OF LONG-TERM DEBT For the Year Ended September 30, 2016

DEFINITION AND PURPOSE	_	BALANCE OUTSTANDING 10/01/15		TRANSACTIONS DURING THE FISCAL YEAR BORROWED		TRANSACTIONS DURING THE FISCAL YEAR REDEEMED	 BALANCE OUTSTANDING 09/30/16
Notes Payable:							
CAP Loan CAP Fire Truck Loan SRF Sewer Loan USDA Loan	\$	68,406 115,345 453,955 200,817	\$	0 0 0 0	\$	(7,497) (15,630) (26,352) (4,332)	\$ 60,909 99,715 427,603 196,485
TOTAL	\$_	838,523	\$_	0	\$_	(53,811)	\$ 784,712
Bonds Payable:							
Series 2012, Refunding Bonds	\$_	505,000	\$_	0	. \$ _	(60,000)	\$ 445,000
TOTAL	\$_	505,000	\$_	0	\$_	(60,000)	\$ 445,000
Capital Lease Obligations:							
Capital Lease Obligation Caterpillar Backhoe	\$_	84,565	\$_	0	\$_	(24,099)	\$ 60,466
TOTAL	\$_	84,565	\$_	0	\$_	(24,099)	\$ 60,466



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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Board of Aldermen City of Nettleton, Mississippi

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Nettleton, Mississippi as of and for the year ended September 30, 2016 and the related notes to the financial statements, which collectively comprise the City of Nettleton, Mississippi's basic financial statements and have issued our report thereon dated January 30, 2017.

### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the City of Nettleton, Mississippi's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Nettleton, Mississippi's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Nettleton, Mississippi's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses that we consider to be significant deficiencies as finding 1.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Nettleton, Mississippi's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings and responses as finding 2.

#### City of Nettleton, Mississippi's Response to Findings

The City of Nettleton, Mississippi's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The City of Nettleton, Mississippi's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FRANKS, FRANKS, JARRELL, WILEMON, P.A.

Franks, Franks, Jarrell + Willmon, P.A.

Tupelo, Mississippi January 30, 2017 P.O. Box 731 Tupelo, MS 38802 (662) 844-5226

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## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH STATE LAWS AND REGULATIONS

Mayor and Board of Alderman City of Nettleton, Mississippi

We have audited the financial statements of the City of Nettleton, Mississippi, as of and for the year ended September 30, 2016, and have issued our report thereon dated January 30, 2017. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the *Government Auditing Standards*.

As required by the State legal compliance audit program prescribed by the Office of the State Auditor, we have also performed procedures to test compliance with certain state laws and regulations. However, providing an opinion on compliance with state laws and regulations was not an objective of our audit and, accordingly, we do not express such an opinion.

The results of those procedures and our audit of the general purpose financial statements disclosed a material instance of noncompliance with state laws and regulations as reported in finding 2.

This report is intended for the information of management and the Office of the State Auditor and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

FRANKS, FRANKS, JARRELL, WILEMON P.A.

Franks, Franks, Jarrell + Wilmon, P.A.

Tupelo, Mississippi January 30, 2017

### CITY OF NETTLETON, MISSISSIPPI SCHEDULE OF FINDINGS AND RESPONSES September 30, 2016

#### FINANCIAL STATEMENT FINDINGS:

#### FINDING NO. 1 – Segregation of Duties (significant deficiency)

**Criteria**: The City is to maintain adequate internal controls to ensure accurate processing of transactions for the fair presentation of its financial records.

**Cause of Condition**: The City's internal control did not provide for adequate segregation of duties in relation to the collection, processing and administering of various revenue sources and the overall accounting system of the City. The City's size and number of personnel limit the opportunities for adequate segregation of duties.

**Recommendation:** The City should consider segregation of duties in all areas of the accounting system. Due to the size and number of employees, optimal segregation of duties will be difficult; however, the City should strengthen segregation of duties in all areas possible.

**Response:** The City will analyze the accounting system and establish procedures that optimize all possibilities for segregation of duties.

#### FINDING NO. 2 – Fixed Asset Inventory (compliance)

**Criteria**: The City is to maintain adequate subsidiary records substantiating the existence, completeness, and valuation of fixed assets.

**Cause of Condition**: The City did not conduct a complete annual inventory observation of fixed assets pursuant to guidelines set forth by the Mississippi Office of the State Auditor. During our testing, we noted four items on the listing that did not have inventory tags.

**Recommendation:** The City should conduct a year-end inventory of its fixed assets. The City has prepared a listing of assets owned by the City and should ensure all assets are tagged and accounted for at year end.

**Response:** The City will establish an inventory policy that will require a complete annual inventory of all fixed assets. All assets will be properly tagged and numbered and relevant information will be gathered on all assets and included on the master fixed asset listing.